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**INDIRA GANDHI INSTITUTE OF TECHNOLOGY**  
**SARANG, DIST-DHENKANAL,**  
**PIN CODE-759146, ODISHA, INDIA**  
**(AN AUTONOMOUS INSTITUTE OF GOVT. OF ODISHA)**

**Ref.No : IGIT/ T&P / \_\_\_\_\_**

**Date: \_\_\_\_\_**

To

\_\_\_\_\_  
\_\_\_\_\_

**SUBJECT: REQUEST FOR 04/06 WEEKS INDUSTRIAL TRAINING OF DIPLOMA PROGRAMME.**

Dear Sir,

Our Students have undergone internship training in your esteemed Organization in the previous years. I acknowledge the help and the support extended to our students during training in previous years. You must be aware that AICTE has made internship mandatory for all technical education Diploma students . In view of the above, I request your good self to allow our following students for practical raining in your esteemed organization. Kindly accord your permission and give at least one-week time for students to join training after confirmation.

| S. No. | Name | Roll No. | Year | Discipline |
|--------|------|----------|------|------------|
|        |      |          |      |            |

If vacancies exist, kindly do plan for Campus/Off Campus Interview for Diploma / B.Tech/B.Arch/ M.tech/ MCA batch passing out students in below mentioned branches.

| Courses | Disciplines |            |             |          |            |     |         |            |
|---------|-------------|------------|-------------|----------|------------|-----|---------|------------|
|         | Mechanical  | Electrical | Civil       | Chemical | Metallurgy | ETC | Comp.Sc | Production |
| B.Tech  | Mechanical  | Electrical | Civil       | Chemical | Metallurgy | ETC | Comp.Sc | Production |
| B.Arch  |             |            |             |          |            |     |         |            |
| Diploma | Mechanical  | Electrical | Civil       |          | Metallurgy | ETC |         |            |
| M.Tech  | Mechanical  | Electrical | Civil       | Chemical | Metallurgy | ETC | Comp.Sc |            |
| M.Sc    | Physics     | Chemistry  | Mathematics |          |            |     |         |            |
| MCA     |             |            |             |          |            |     |         |            |

A line of confirmation will be highly appreciated.

With warm regards,

Yours sincerely,

(DR.B.B.CHOUDHURY)  
Professor-in-Charge, T & P Cell  
IGIT,SARANG

**NB:** Summer Vacation start from 20<sup>th</sup> May to 20<sup>th</sup> June 2019.